

## POSITION DESCRIPTION

<b>Position Title:</b>	Intensive Care Registrar
<b>Business Unit/Department:</b>	Intensive Care Unit
<b>Division:</b>	Emergency Medicine and Intensive Care Services
<b>Award/Agreement:</b>	AMA Victoria - Doctors in Training (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2022-2026
<b>Classification:</b>	HM25 – HM30
<b>Reports To:</b>	Chief Medical Officer, Medical Services Clinical Director of Intensive Care
<b>Direct Reports:</b>	HMOs in Department
<b>Date Prepared/Updated:</b>	May 2024

### Position Purpose

Western Health has Adult Intensive Care Units at Footscray and Sunshine Hospitals, staffed by Intensivists who are all Fellows of the College of Intensive Care Medicine (CICM). Both sites are accredited by the CICM for General Training (post-2014 training system) and C12 (pre-2014 training system) as well as by ACEM, RACP and ANZCA. Each year we can offer one Transition Year Fellow appointment (at Sunshine ICU) to an eligible post-2014 CICM trainee. We can also offer Senior Registrar time for suitable CICM trainees. For successful candidates, in addition to opportunities for part time ICU training, a variety of external registrar rotations (which satisfy the CICM training requirements) are available including Anaesthesia, Adult Internal Medicine, Paediatric Ward Medicine, Paediatric and Adult Emergency Medicine and Rural Exposure.

ICU Registrars at Western Health gain a wide range of experience in adult intensive care medicine in a supportive and collaborative environment. Our patients are relatively young with high severity of illness scores compared with other metropolitan ICUs. We provide care to one of the most culturally diverse and rapidly growing metropolitan regions of Australia. We admit a combination of medical patients, elective and emergency surgical patients, and a significant number of obstetric patients at Sunshine Hospital ICU (there are more than 5500 deliveries/year at Sunshine Hospital). The complexity of this group of patients has increased consequent to the opening of the Joan Kirner Women's and Children's Hospital in 2019. Sunshine ICU is a 25-minute drive from Melbourne CBD. Sunshine ICU has 13 bedspaces and currently admits approximately 1100 critically ill adults per year. Footscray hospital is a 20-minute drive from Melbourne CBD. Footscray ICU has 14 bedspaces and currently admits approximately 850 critically ill adults per year. Each site is currently funded to 12 ICU equivalents (24 total across Western Health ICUs). The new 1.5 billion-dollar Footscray Hospital is currently under construction and is expected to open in 2025.

### Our vision

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A customized registrar teaching program is run by our team of Intensivists. This includes a dedicated consultant led primary examination teaching program. Our protected weekly teaching program is multidisciplinary and interactive, frequently including simulation at the state-of-the-art simulation centre at Sunshine Hospital. Registrars are encouraged to attend other weekly educational activities including Mortality & Morbidity Audits, “interesting case” sessions, Journal Club, echocardiography teaching, and consultant led infectious disease/ ICU meetings. Several of our Intensivists have extensive experience, and postgraduate qualifications, in echocardiography and ultrasound. The opportunity exists for trainees to learn these skills via formal teaching sessions as well as at the bedside, and be supervised for postgraduate ultrasound qualifications. Western Health also runs the BASIC course at least twice yearly, and participates in the Victorian Intensive Care Education Network. We have CICM examiners on staff for both the CICM primary and fellowship exams.

The Department of Intensive Care is actively involved in research. We are a member of the ANZICS Clinical Trials Group, with dedicated research coordinators and a research program including large ANZICS trials as well as local studies. Registrars are encouraged to participate in research, and the opportunity exists to complete your formal project under the supervision of experienced and enthusiastic Intensivists at Western Health.

While designed for CICM trainees our positions also provide training recognized by the RACP, ANZCA, and ACEM. Trainees from these programs, or doctors who seek further experience prior to joining them, are encouraged to apply.

### **Business Unit Overview**

The role of the Registrar is to provide clinical leadership and management of patients and undertake clinical duties for the Unit under the supervision and direction of the Department Head of Unit or Consultant.

The Medical Workforce Unit is responsible for the recruitment, administration, education & training and support of junior medical staff at Western Health.

The Medical Education Unit is responsible for the education and training of prevocational medical staff at Western Health.

The relevant Clinical Division is responsible for the provision of inpatient and outpatient clinical services by a multidisciplinary team. Unit Handbooks detailing unit structures, key staff, services provided and other specific unit information are provided to junior medical staff at the commencement of their rotation within each unit.

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## Key Responsibilities

- Participate in on-going assessment of competencies via college assessment forms
- Work under the supervision and support of the Head of Unit or Receiving Consultant to further develop general clinical and decision-making skills
- Perform unit duties as delegated by the Unit Head or Receiving Consultant in accordance with Western Health policies and procedures and relevant legislation
- Ensure notification to the appropriate consultant of patients referred to the Department, and provision of initial assessment of referred patients
- Ensure quality patient care via clinical assessment, admissions and development of management plans
- Provide day to day clinical management of patients and ensure attendance at ward rounds
- Assume responsibility for patient care in accordance with the care model of the ward/unit, ensuring that required clinical procedures are performed with appropriate training and supervision
- Initiate and provide interpretation of clinical investigations
- Accurately reflect the patient's requirements, outcomes or events within prescribed Western Health documentation, ensuring all legal requirements are met in regards to legibility of content and identity of reporter in accordance with Western Health policies and procedures
- Participate in the development of discharge plans that reflects the needs of patients and their significant others and demonstrates understanding of the role of community providers. Assume responsibility for communication with community providers
- Provide supervision for the clinical activities of the junior medical staff on the unit, according to the level of experience of the individual
- Provide clinical handovers to covering Registrars
- Ensure own health and well-being and seek assistance if impairment in physical or mental health is impacting on job performance
- Work collaboratively and respectfully with multi-disciplinary team members to achieve desired outcomes for patients through effective communication and attendance and participation in unit and site clinical meetings
- Exchange and share information from participation in seminars and conferences with colleagues via in-services, presentations, education forums, team meetings, etc.
- Demonstrate a caring and empathetic approach towards patients at all times
- Participate and contribute to improvement of policies, procedures and protocols and identify areas of improvement in clinical practice
- Undertake ongoing self-directed learning by participation in continuing education activities and attendance at clinical meetings, including any mandatory training programs
- Assist in collection of data for audit purposes, and participate in research activities undertaken within the unit where required
- Coordinate and participate in the teaching of junior doctors and medical students
- Cover other Units as part of the after-hours roster or as requested by the Medical Workforce Unit
- Perform other duties as delegated by the Unit Head or Unit Registrar.

In addition to the key responsibilities specific to your role, you are required to deliver on the [Key Organisational Accountabilities](#) which are aligned with the Western Health strategic aims.

## Key Working Relationships

- Clinical staff including medical, nursing, and allied health
- Patient support and administrative staff
- Medical Workforce Unit
- Medical Education Unit

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## Selection Criteria

### **Mandatory Criteria:**

#### Australian and New Zealand trained Medical Graduates:

General Registration with AHPRA and who have completed a minimum of 3 years full time medical employment post registration and with least two (2) years in the Australian or New Zealand Hospital System.

#### International Medical Graduates:

Limited/General Registration with AHPRA.

Successful completion of AMC MCQ Part 1 and Part 2.

### **Desirable Criteria**

Registration as a trainee with the College of Intensive Care Medicine.

Prior Intensive Care (or related discipline) experience in Australian or equivalent health service.

Excellent skills in communication and teamwork.

## Additional Requirements

All employees are required to:

- Obtain a police / criminal history check prior to employment
- Obtain a working with children check prior to employment (if requested)
- Obtain an Immunisation Health Clearance prior to employment
- Report to management any criminal charges or convictions you receive during the course of your employment
- Comply with relevant Western Health clinical and administrative policies and guidelines
- Comply with and accept responsibility for ensuring the implementation of health and safety policies and procedures
- Fully co-operate with Western Health in any action it considers necessary to maintain a working environment, which is safe, and without risk to health
- Protect confidential information from unauthorised disclosure and not use, disclose or copy confidential information except for the purpose of and to the extent necessary to perform your employment duties at Western Health
- Be aware of and comply with relevant legislation: Public Administration Act 2004, Victorian Charter of Human Rights and Responsibilities Act 2006, Work Health and Safety Act 2011, the Work Health and Safety Regulations 2011 (and 2012), the Victorian Occupational Health and Safety Act 2004, Fair Work Act 2009 (as amended), the Privacy Act 1988 and responsibilities under s141 Health Services Act with regard to the sharing of health information
- Be aware of and comply with the Code of Conduct for Victorian Public Sector Employees and other Western Health employment guidelines

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## General Information

- Redeployment to other services and sites within Western Health may be required
- Employment terms and conditions are provided according to relevant award/agreement
- Western Health is an equal opportunity employer and is committed to providing for its employees a work environment which is free of harassment or discrimination. The organisation promotes diversity and awareness in the workplace
- This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Western Health reserves the right to modify position descriptions as required. Employees will be consulted when this occurs
- Western Health is a smoke free environment

*I confirm I have read the Position Description, understand its content and agree to work in accordance with the requirements of the position.*

Employee's Name: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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