



POSITION DESCRIPTION

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| Position Title: | Unaccredited Junior O&G Registrar 2025 |
| Business Unit/Department: | Obstetrics and Gynaecology |
| Division: | Women's and Children's |
| Award/Agreement: | Victorian Public Health Sector (AMA Victoria) Doctors in Training EA 2022-2026 |
| Classification: | HM25 – HM30 |
| Reports To: | Clinical Services Director, Head of Obstetrics and Gynaecology, Head of Gynaecology, Head of Obstetrics, and Chief Registrar |
| Direct Reports: | Junior Medical Officers (PGY2, PGY3+) |
| Date Prepared/Updated: | 14/5/25 |

Position Purpose

Shape Your O&G Career: Unaccredited Junior Registrar and Advanced Training Program (Advanced Procedural) (AFTP) Registrar Opportunities for 2025!

Western Health offers unique pathways for doctors in PGY3+ seeking to advance their skills in Obstetrics & Gynaecology, whether your goal is RANZCOG specialist training or a fulfilling career in GP-Obstetrics or as a Rural Generalist.

As an Un-Accredited Junior Registrar (PGY3+) at Western Health, you'll find a structured environment designed to empower you with the essential experience and skills needed to confidently apply for the RANZCOG specialist training program or to thrive as a career medical officer. While contributing to our vital service delivery, you will have robust opportunities to develop your expertise across the full spectrum of Obstetrics & Gynaecology.

Our Advanced Training Program (Advanced procedural) (AFTP) Registrar roles are specifically tailored for doctors aspiring to a future in GP-Obstetrics or as Rural Generalists. During your 12-month appointment, integrated within the un-accredited registrar roster, you will receive dedicated support to meet a significant number of the requirements for this valuable qualification.

Un-accredited registrars participate equally in the various aspects of the structured teaching program that is an integral part of our accredited RANZCOG training status.

For successful applicants aiming for vocational training, our unit is committed to providing strong support for your application, contingent on your dedication to service delivery and demonstration of relevant O&G skills.

Junior registrars expect to rotate through any of the following units:

- Bacchus Marsh Hospital: Gain experience in a lower-risk setting, contributing to the growing maternity and expanding gynaecology services.
- Junior Registrar (General O&G Units): Work within one of our four team-based general O&G units, gaining comprehensive exposure to a diverse patient population.
- Labour Ward and Acute Receiving Registrar: Develop crucial skills in managing acute obstetric presentations, labour management, and initial patient assessments.
- Night Duty: Enhance your decision-making skills in a supported environment, on-call with a Senior Registrar (Level 5/6) for inpatient care.
- Elective Caesarean Section Lists: Participate in elective Caesarean Section lists, developing surgical skills.
- Emergency Department O&G (EDOG): Gain experience in the initial assessment and management of acute O&G presentations.
- Early Pregnancy Assessment Service (EPAS): Develop expertise in managing common issues in early pregnancy.
- Antenatal Clinics: Contribute to the care of pregnant women in various antenatal settings.
- Maternity Assessment Centre (MAC): Develop skills in the triage and assessment of pregnant patients.
- Gynaecology Outpatients: Gain experience in the management of a range of gynaecological conditions.
- Gynaecology Operating: Participate in minor gynaecological procedures and potentially co-roster with RANZCOG trainees for exposure to more complex cases.

Additional opportunities may be available for participation in other specialist services such as pelvic floor disorders, infertility, maternal- fetal medicine and endoscopic surgery.

- While surgical training opportunities are prioritized for accredited trainees, Un-Accredited Registrars may gain valuable exposure through participation in minor gynaecological procedures, assisting in gynaecological surgeries, and involvement in elective Caesarean Section lists.
- For APTP candidates, your rotation and responsibilities will be thoughtfully tailored to provide experiences directly relevant to your future practice in GP-Obstetrics or as a Rural Generalist.

Business Unit Overview

Women's services at Western Health incorporate maternity services based at Joan Kirner Women's and Children's at Sunshine Hospital and gynaecology services conducted across the network. The service is supported by full time staff specialists and VMOs, providing a full range of O & G services including:

- General and high risk obstetrics
- General gynaecology
- Maternal fetal medicine
- Obstetric and Gynaecology ultrasound
- Urogynaecology
- Gynae-oncology
- Family planning and infertility
- Advanced laparoscopy
- Colposcopy
- Early Pregnancy Assessment
- Adolescent gynaecology
- Sexual and Reproductive Health

Key Responsibilities

- Scan for and act on opportunities to create Best Care
- Model positive and proactive attitudes and behaviours that support the dimensions of Best Care
- Collaborate on achieving the goals for Best Care with other employees and patients/consumers
- Be responsible for Best Care in their service
- Model and reward the behaviours and actions outlined in the Western Health vision for Best Care
- Clarify specific employee roles and behaviours for creating Best Care and support employees to fulfil their roles
- Implement and maintain systems, materials, education and training that ensure employees deliver best care
- Support the establishment of partnerships with patients and carers when designing, implementing and maintaining systems
- Understand and address key local quality, safety and patient experience issues and the broader organisational goals and prioritised actions for Best Care

Other role accountabilities include:

- Demonstrate a commitment to the patient 'Charter of Healthcare Rights'
- Comply with the expected standards of performance in the role as described by the relevant professional bodies/industry standards and leadership capability frameworks
- Hold accountability for own actions and seek guidance and support from appropriate employees when limited by own skills and experience
- Comply with confidentiality obligations with regard to patients, consumers and colleagues
- Comply with all Western Health policies and procedures
- Participate in on-going assessment of competencies

- Work under the supervision and support of the Head of Unit or Receiving Consultant to further develop general clinical and decision-making skills
- Perform unit duties as delegated by the Unit Head or Receiving Consultant in accordance with Western Health policies and procedures and relevant legislation
- Ensure notification to the appropriate consultant of patients referred to the Department, and provision of initial assessment of referred patients
- Ensure quality patient care via clinical assessment, admissions and development of management plans
- Provide day to day clinical management of patients and ensure attendance at ward rounds
- Assume responsibility for patient care in accordance with the care model of the ward/unit, ensuring that required clinical procedures are performed with appropriate training and supervision
- Initiate and provide interpretation of clinical investigations
- Accurately reflect the patient's requirements, outcomes or events within prescribed Western Health documentation, ensuring all legal requirements are met with regards to legibility of content and identity of reporter in accordance with Western Health policies and procedures
- Participate in the development of discharge plans that reflects the needs of patients and their significant others and demonstrates understanding of the role of community providers. Assume responsibility for communication with community providers
- Provide supervision for the clinical activities of the junior medical staff on the unit, according to the level of experience of the individual
- Provide clinical handovers to covering Registrars
- Day to day management of patients as well as a role in initial assessment of patients referred by other units.
- The initiation and interpretation of clinical investigations
- Performance of required clinical procedures with appropriate training and supervision
- Liaison with other team members, and communication with patients and their relatives as required
- Attendance at ward rounds

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| <ul style="list-style-type: none"> ● Notification to the appropriate consultant in a timely way of patients admitted and referred to the Department, and initial assessment of referred patients ● Participation in the discharge planning process and responsibility for communication with community providers ● Clinical handovers to covering Registrars |
| Key Working Relationships |
| <p>Internal:</p> <ul style="list-style-type: none"> ● Junior medical staff, midwives, nurses, consultants <p>External:</p> <ul style="list-style-type: none"> ● General practitioners, community-based midwives, PERS, services within the Western Collaborative and tertiary referral centers |
| Selection Criteria |
| <p>Essential</p> <ul style="list-style-type: none"> ● Unaccredited registrar: <ul style="list-style-type: none"> ● Completion of a minimum of 18 months full-time experience in O&G at HMO (PGY2+) level or above, by commencement in February 2026, preferably in a metropolitan or larger regional centre. ● Advanced DRANZCOG registrar: <ul style="list-style-type: none"> ● completion of a minimum of 12 months full time experience in O&G at HMO (PGY2+) level or above by commencement in February 2026. ● Current registration with AHPRA to enable the full term of the contract to be served. ● Conditions as outlined in the EOI attached. <p>Desirable</p> <ul style="list-style-type: none"> ● Able to assist in the management of a busy labour ward with experience in assisting at caesareans, operative vaginal births and management of obstetric emergencies, as well as experience in minor and intermediate gynaecological procedures. |

I confirm I have read the Position Description, understand its content and agree to work in accordance with the requirements of the position.

Employee's Name:

Employee's Signature:

Date: