

POSITION DESCRIPTION

Position Title:	General Practitioner (GP) Liaison Nurse
Business Unit/Department:	Maribyrnong Community Team
Division:	Mental Health & Wellbeing Services
Award/Agreement:	Victorian Public Mental Health Services Enterprise Agreement
Classification:	Registered Psychiatric Nurse: Grade 5 (NP51)
Reports To:	Program Manager
Direct Reports:	N/A
Date Prepared/Updated:	9 June 2026

Position Purpose

The GP Liaison Nurse is responsible for coordinating the GP Liaison function and providing advanced mental health nursing assessment, consultation and evidence-based interventions for consumers referred by General Practitioners (GPs). Working collaboratively with GPs, Consultant Psychiatrists and the multidisciplinary team, the role supports timely access to specialist mental health services, shared care and recovery-oriented treatment.

The GP Liaison Nurse provides clinical consultation and education to GPs, promotes evidence-based mental health care within primary care settings, and facilitates coordinated care between primary and specialist mental health services. The role also contributes to service improvement and supports best practice through clinical leadership, collaboration and continuous improvement.

Key aspects of the role include:

- Delivering comprehensive mental health assessments, brief therapeutic interventions and care coordination for consumers referred through the GP Liaison program.
- Providing clinical consultation, psychoeducation and feedback to GPs to support shared care and ongoing consumer management.
- Managing consumers with complex mental health needs, including undertaking comprehensive risk assessments and coordinating care with the multidisciplinary team and external providers.
- Building and maintaining collaborative relationships with General Practitioners and other key stakeholders to strengthen integrated mental health care.
- Providing clinical consultation and support to nursing staff and other clinicians as required.
- Contributing to quality improvement activities and the ongoing development of the GP Liaison service.

Division Overview

The Division of Mental Health and Wellbeing Services spans across multiple Western Health sites and within the local community and services consumers across the lifespan.

The Division has recently been established following a key recommendation from the Royal Commission in

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Victoria's Mental Health System. The Western Health service area includes local government municipalities and growth areas of Brimbank, part of Sunbury, Maribyrnong and Melton.

Our recovery orientation approach to care is provided by a multidisciplinary workforce comprising skilled clinicians, consumers and carers. These services include hospital based, community and specialist mental health and wellbeing services for adults, older adults, children and adolescents who are experiencing or are at risk of developing a serious mental illness.

The Division collaborates across a number of divisions within Western Health and partners with external health services and community services to ensure the provision of Best Care.

The Division aims to innovate and develop services and care options across Western Health to ensure Best Care for the community of Western Melbourne.

Business Unit Overview

The Maribyrnong Community Mental Health Team provides short to medium-term assessment, treatment and recovery-oriented care for adults experiencing severe mental illness who reside in, or primarily access services within, the Maribyrnong local government area.

The multidisciplinary team delivers the following specialist mental health services:

- Acute Community Intervention Service (ACIS)
- Intensive Support Program (ISP)
- Medication Support Program (MSP)
- GP Liaison Service
- Community Case Management
- Intake, Assessment and Screening
- Hospital Outreach Post Suicide Engagement (HOPE) (subject to service development and commissioning)

Key Responsibilities

Clinical Practice:

- Provide advanced mental health nursing assessment, formulation, evidence-based interventions and care coordination for consumers referred through the GP Liaison program.
- Undertake comprehensive mental state examinations, risk assessments and care planning in collaboration with consumers, carers and the multidisciplinary team.
- Provide timely assessment, treatment recommendations and care coordination to support recovery-oriented practice.
- Manage a clinical caseload, including consumers with complex mental health needs, in accordance with service priorities.
- Maintain accurate, timely and comprehensive clinical documentation in accordance with organisational and professional standards.

GP Liaison and Consultation:

- Develop and maintain collaborative relationships with General Practitioners and primary care providers across the catchment.
- Provide specialist mental health consultation, clinical advice and psychoeducation to General Practitioners to support assessment, treatment planning and shared care.
- Facilitate timely access to specialist mental health services and support coordinated transitions between primary care and specialist mental health services.
- Participate in joint care planning with General Practitioners, Consultant Psychiatrists and other relevant stakeholders.

Clinical Leadership:

- Provide mental health education, consultation and clinical advice to General Practitioners and primary care providers to support shared care and enhance mental health capability within primary care.

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- Provide clinical consultation and support to nursing staff and other clinicians as required.
- Participate in clinical review, peer consultation and multidisciplinary discussions to support high-quality consumer care.
- Contribute to the orientation and support of new staff within the service.

Quality and Service Improvement:

- Participate in quality improvement activities that support safe and effective service delivery.
- Contribute to the ongoing development and evaluation of the GP Liaison service.
- Participate in mandatory training, professional development and clinical supervision.

Professional Responsibilities:

- Work in accordance with the Nursing and Midwifery Board of Australia (NMBA) standards, the Victorian Public Mental Health Services Enterprise Agreement, relevant legislation and Western Health policies.
- Maintain professional registration and ongoing professional development requirements.
- Undertake other duties consistent with the classification as required.

In addition to the key responsibilities specific to your role, you are required to deliver on the [Key Organisational Accountabilities](#) which are aligned with the Western Health strategic aims.

Key Working Relationships

Internal:

- Program Manager
- Community Team Leaders
- Consultant Psychiatrists
- Community Mental Health Team
- Intake and Triage Services
- Mental Health and Wellbeing Services multidisciplinary teams
- Community Administration Team

External:

- General Practitioners (GPs)
- Primary Health Network (PHN)
- Community Health Services
- Public and Private Health Services
- Non-Government Organisations (NGOs)
- Drug and Alcohol Services
- Community Support Services

Selection Criteria

Qualifications:

- Registration as a Registered Nurse with the Nursing and Midwifery Board of Australia (AHPRA).
- Postgraduate qualification in Mental Health Nursing, or equivalent qualifications recognised for employment in Victorian public mental health services.
- Eligibility for appointment at RPN5 (NP51) under the Victorian Public Mental Health Services Enterprise Agreement.
- Current Victorian Driver Licence.

Essential:

- Demonstrated experience in specialist mental health nursing, including assessment, treatment and care coordination of consumers with complex mental health needs.
- Demonstrated ability to undertake comprehensive mental health and risk assessments and develop recovery-oriented care plans.
- Demonstrated experience working collaboratively with General Practitioners, Consultant Psychiatrists and multidisciplinary teams to support coordinated, recovery-oriented care.
- Demonstrated knowledge of the Victorian mental health service system and referral pathways.

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- Demonstrated ability to build and maintain effective relationships with internal and external stakeholders.
- Well-developed communication, interpersonal and negotiation skills.
- Demonstrated understanding of recovery-oriented practice, trauma-informed care and contemporary mental health nursing principles.
- Sound knowledge of the Mental Health and Wellbeing Act 2022 (Vic) and other relevant legislation.
- Demonstrated ability to work independently and effectively manage competing clinical priorities.
- Demonstrated commitment to professional development, evidence-based practice and continuous quality improvement.
- High level computer literacy, including electronic medical records and Microsoft Office applications.

Desirable:

- Experience in a GP Liaison, Consultation Liaison or Primary Care Mental Health role.
- Experience delivering education and clinical consultation to General Practitioners or other primary care providers.
- Ability to speak a community language.

Additional Requirements

All employees are required to:

- Obtain a police/criminal history check prior to employment
- Obtain a working with children check prior to employment (if requested)
- Obtain an Immunisation Health Clearance prior to employment
- Report to management any criminal charges or convictions you receive during the course of your employment
- Comply with relevant Western Health clinical and administrative policies and guidelines.
- Comply with and accept responsibility for ensuring the implementation of health and safety policies and procedures
- Fully co-operate with Western Health in any action it considers necessary to maintain a working environment, which is safe, and without risk to health
- Protect confidential information from unauthorised disclosure and not use, disclose or copy confidential information except for the purpose of and to the extent necessary to perform your employment duties at Western Health
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Western Health
- Be aware of and comply with relevant legislation: Public Administration Act 2004, Victorian Charter of Human Rights and Responsibilities Act 2006, the Victorian Occupational Health and Safety Act 2004, the Victorian Occupational Health and Safety Regulations 2017 (OHS Regulations 2017), Fair Work Act 2009 (as amended), Occupational Health and Safety (Psychological Health) Regulations 2025, the Privacy Act 1988 and responsibilities under s141 Health Services Act with regard to the sharing of health information, the Family Violence and Child Information Sharing Schemes, Part 5A and 6A Family Violence Protection Act 2008, Safe Patient Care Act 2015, Mental Health & Wellbeing Act 2022
- Be aware of and comply with the Code of Conduct for Victorian Public Sector Employees and other Western Health employment guidelines

General Information

- Redeployment to other services and sites within Western Health may be required
- Employment terms and conditions are provided according to relevant award/agreement
- Western Health is an equal opportunity employer and is committed to providing for its employees a work environment which is free of harassment or discrimination. The organisation promotes diversity and awareness in the workplace
- Western Health is committed to Gender Equity
- Western Health provides support to all personnel experiencing family and domestic violence
- This position description is intended to describe the general nature and level of work that is to be

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performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Western Health reserves the right to modify position descriptions as required. Employees will be consulted when this occurs

- Western Health is a smoke free environment

I confirm I have read the Position Description, understand its content and agree to work in accordance with the requirements of the position.

Employee's Name: _____

Employee's Signature: _____ Date: _____

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