

POSITION DESCRIPTION

Position Title:	Social Worker Westside Lodge Dual Diagnosis Rehabilitation Centre (DDRC)
Business Unit/Department:	Drug Health Services
Division:	Operations
Award/Agreement:	Allied Health Professionals (Vic Public Health Sector) Single Interest EA
Classification:	SC24 Grade 2 year 4
Reports To:	Team Leader Westside Lodge DDRC
Direct Reports:	Nil
Date Prepared/Updated:	19 January 2024

Position Purpose

Westside Lodge DDRC is a state-wide residential rehabilitation service for adults who experience the Dual Diagnoses of substance use and mental health issues. WSL DDRC provides a supportive and safe in-patient environment over a period of three months for people who require a client centred, recovery oriented Dual Diagnosis rehabilitation program. The group program offered supports and promotes positive lifestyle choices. Linkages to post rehabilitation community-based programs and services are also a key component of the DDRC program.

The DDRC Social worker is an integral member of the multidisciplinary team providing evidence-based supports and services for clients with high and complex needs to achieve their goals, using a capacity building empowerment approach. The social worker will provide case management and counselling and also use their skill and expertise within their scope of practice, to make assertive linkages for clients in the rehabilitation centre to ensure that clients receive appropriate services upon discharge from the DDRC to support their recovery

Business Unit Overview

Drug Health Services delivers care within the Operations Directorate and is the main provider of integrated, multidisciplinary treatment and support services to people with substance use disorders in Melbourne's West.

Key features of this service include inpatient and outpatient specialist clinics, community residential withdrawal, dual diagnosis residential rehabilitation, consultation and liaison services, community adolescent and adult services, and specialist women's programs.

The service's innovative, person-centred programs include specialist support for adults and adolescents, many of whom have complex needs associated with factors such as mental health, trauma, family violence, poverty, and homelessness. The service is strengthened through co-location with Western Health metropolitan hospitals, enabling the provision of care across the continuum from acute settings through to community-based treatments and recovery support

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Key Responsibilities

- Facilitate high quality engagement, assessment, treatment and support services to individuals and their families using best practice principles including Family Inclusive Practice, Family Violence and MARAM principles
- Hold accountability for own actions and seek guidance and support from appropriate employees when limited by own skills and experience
- Comply with all Western Health policies and procedures
- Deliver high quality person centred inter-professional care in line with the “Best Care” framework
- Demonstrate independent clinical reasoning and clinical competencies, including expertise in use of relevant assessment tools, treatment methods, and case management skills
- Demonstrate well-developed organisational skills and efficient time management to appropriately evaluate, prioritise and complete workload
- Perform evidence based clinical services using a person-centred approach in the development of an individual treatment plan with the client
- Participate in planning for clinical services.
- Participate and represent the service (in consultation with senior staff) at relevant committees, working groups and meetings as requested.
- Attend and participate at relevant meetings such as the weekly Multidisciplinary Team Meetings, Clinical Intake meetings and other meetings as appropriate
- Work collaboratively with the DDRC Psychologist to support clients with their recovery during and post their rehabilitation admission
- Where designated, provide high quality clinical supervision to junior staff and students that is timely, flexible and responsible
- With the Program/Quality Coordinator, participate in research/evaluation and ongoing service review
- Ensure that required information is entered in a timely and accurate manner
- Perform other duties as directed by the DDRC NUM
- Demonstrate effective negotiation skills and conflict resolution when dealing with difficult situations
- Contribute to a culture that promotes effective teamwork, encourages cohesion and ensures staff feel valued and contributions are acknowledged
- Demonstrate open and effective communication (verbal, nonverbal, written and electronic) with consumers, other staff and service providers
- Demonstrate knowledge of resources relevant to work area and act as a resource person for other team members
- Actively participate in regular supervision, demonstrating ongoing development of clinical skills and reflective practice as identified in supervision plan
- Demonstrate flexibility/responsiveness within professional practice/duties/roles and assumes extra responsibility as required to meet organisational priorities
- Advocate for patient rights to access internal and external services
- Assist the client to develop safe and thorough discharge plans
- Coordinate with external services, during their admission, to ensure consistency of care.

In addition to the key responsibilities specific to your role, you are required to deliver on the [Key Organisational Accountabilities](#) which are aligned with the Western Health strategic aims.

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Key Working Relationships

Internal:

- Nurse Unit Manager
- Westside Lodge Team Leader
- Westside Lodge team
- Drug Health Services staff
- Other members of the service/team

External:

- Clients and their family/carers
- Area Mental Health Services
- WIDAN consortium agencies (CoHealth, Djerriwarrh Health Services, IPC Health)
- Non-residential and Residential Withdrawal Services
- Acute and PARC Mental Health Services
- ACSO-COATS
- Courts and Corrections
- DHHS
- GPs, psychiatrists, psychologists and other Allied Health Professionals

Selection Criteria

Essential

- Appropriate recognised tertiary qualification (Social Work) and registration if relevant with the appropriate body
- Experience in the Dual Diagnosis area
- Understanding of and commitment to the principles and practises of harm minimisation in the AOD field
- Experience in the provision of services to individuals and/or families and groups affected by substance use and mental health, including the delivery of training and group work
- Knowledge and experience of contemporary practices in the AOD and MH sectors
- Well-developed ability to effectively engage and manage complex clients and their issues
- Demonstrated case management skills
- Current "Working with Children Check"
- Highly developed interpersonal, written and electronic communication skills
- Current Victorian Drivers licence
- Computer literacy
- Self-motivated, compassionate and empathetic approach
- Enthusiastically contributes to multi-disciplinary team and supports the professional development of junior staff

Desirable

- Post Graduate qualifications in AOD and MH areas
- An up-to-date knowledge of issues, trends and government policies in the delivery of AOD and MH services and in the broader health industry
- Excellent written and verbal communication skills and a proven capacity to negotiate with clients, staff and other stakeholders
- Crisis management/suicide intervention skills
- Experience in providing outreach services
- Experience working with clients and families affected by substance misuse and complex comorbidities
- Knowledge of services and programs available to this client cohort to support recovery

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<p>Additional Requirements</p> <p>All employees are required to:</p> <ul style="list-style-type: none"> • Obtain a police / criminal history check prior to employment • Obtain a working with children check prior to employment (if requested) • Obtain an Immunisation Health Clearance prior to employment • Report to management any criminal charges or convictions you receive during the course of your employment. • Comply with relevant Western Health clinical and administrative policies and guidelines. • Comply with and accept responsibility for ensuring the implementation of health and safety policies and procedures. • Fully co-operate with Western Health in any action it considers necessary to maintain a working environment, which is safe, and without risk to health. • Protect confidential information from unauthorised disclosure and not use, disclose or copy confidential information except for the purpose of and to the extent necessary to perform your employment duties at Western Health. • Be aware of and comply with relevant legislation: Public Administration Act 2004, Victorian Charter of Human Rights and Responsibilities Act 2006, Work Health and Safety Act 2011, the Work Health and Safety Regulations 2011 (and 2012), the Victorian Occupational Health and Safety Act 2004, Fair Work Act 2009 (as amended), the Privacy Act 1988 and responsibilities under s141 Health Services Act with regard to the sharing of health information. • Be aware of and comply with the Code of Conduct for Victorian Public Sector Employees and other Western Health employment guidelines.
<p>General Information</p> <ul style="list-style-type: none"> • Redeployment to other services within Western Health may be required. • Employment terms and conditions are provided according to relevant award/agreement. • Western Health is an equal opportunity employer and is committed to providing for its employees a work environment which is free of harassment or discrimination. The organisation promotes diversity and awareness in the workplace. • This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Western Health reserves the right to modify position descriptions as required. Employees will be consulted when this occurs. • Western Health is a smoke free environment.

I confirm I have read the Position Description, understand its content and agree to work in accordance with the requirements of the position.

Employee's Name: _____

Employee's Signature: _____ Date: _____

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