



Information sheet for GEM at Home HMO position

Name of Unit / Specialty:	Geriatric Medicine	
Role:	GEM at Home HMO	
Clinical Lead: (Community Geriatrics)	Dr Barbara Sabangan	
CSU / Department:	Aged, General Medicine and Subacute (AGMS) division	
Contact persons:	Dr Barbara Sabangan Dr Nicholas Voon	email: barbara.sabangan@wh.org.au email: Nicholas.voon@wh.org.au
Contact phone number:	via switch	

Summary of Position/Unit:

About the Role

Are you a junior doctor looking for a unique and flexible role that offers unparalleled learning opportunities and skill acquisition fit for a future career in General Practice or Geriatric Medicine? Look no further than Gem@Home!

Gem@Home is seeking a dynamic junior doctor who is eager to make a difference in the lives of our patients. As a Gem@Home junior doctor, you will have the opportunity to work closely with our Advanced Trainee and Geriatrician who will provide mentorship and support as you navigate the exciting world of community-based healthcare.

In this role, you will have the flexibility to choose your working days (if part-time), allowing you to balance your professional and personal commitments. You will be based at our office/hub located at Sunshine Hospital, where you will be part of a supportive and collaborative team dedicated to delivering high-quality care to our patients.

Key responsibilities of this role include providing patient care as part of a multidisciplinary team, conducting phone calls (including telehealth) to patients and other specialties/GPs, liaising with inpatient teams, completing admissions in the patient's home and completing discharge summaries in a timely manner. To excel in this role, you must have an Australian Driver's license and be willing to perform home visits with support from our team.

If you are a motivated and compassionate junior doctor who is ready to take the next step in your career, apply for the Gem@Home junior doctor position today and embark on a rewarding journey towards becoming a leader in community healthcare. Join us in making a difference in the lives of our patients every day.

GEM at Home

- Aiming to enable earlier discharge of patients over the age of 65 whose family and/or carers can support them at home whilst they continue to make functional and cognitive improvements following hospital admission
- Provides comprehensive Geriatric care and assessments from the patient's home. Referred by Western Health acute and subacute wards via SNAP (Subacute and Non-acute Assessment and Pathways) and external healthcare networks.
- Up to 20 virtual beds with a length of stay varying from 1-4 weeks depending on patient's progress



Roles available:

- Full-time – Monday – Friday role (no weekends)
- Part-time – Monday to Friday (working days are negotiable)

Pre-requisites/Preferences for Candidates:

For Fellow and Advanced trainees:

- Current APHRA registration- Medical practitioner
- Post-graduate Year 3 or above at the time of commencement
- Valid Australian driver's license
- Commitment to ongoing professional development and quality improvement

Interviews

Shortlisted candidates who are meet the above criteria will be offered an interview via Zoom.

Application Stages

- Advertisement to start 1/07/2024 and close on 18/08/2025
- Interviews will be conducted 5/08/2024-16/08/2024
- Reference due 4/8/2024
- Results of the outcome on 24/08/2024

Application Forms:

APHRA registration

CVs

Your CV should include as **minimum:**

- **Passport-sized photo** on the front page of your CV – photocopy or black and white digital photo acceptable.
- **Name of University for medical degree and date of graduation.**
- **Full chronological working history since graduation**, including gaps in employment.
- **List of referees:** please ensure your referees provide your references by the closing date for applications.
- **Your referees must relate to work completed since 2023** – to include dates worked, date of reference, and contact details of referee. Pro forma is preferred, but written are acceptable.
- **Evidence of academic achievements:** academic transcript from university, publications in peer reviewed journals, certificates for courses completed.

References

3 references to be included (see attached form)



VICTORIAN PUBLIC HOSPITALS – REFEREE ASSESSMENT FORM – 2024
NON COMPUTER MATCHED HMO & REGISTRAR POSITIONS

INSTRUCTIONS TO APPLICANT:

1. **Three (3)** Referee Assessments are required. At least two (2) should be from Consultants. Registrars possible for one (1) only.
2. **Complete the Applicant and Referee details** prior to forwarding to your Referee, to ensure that this assessment is successfully matched to your application/s at the Hospitals.
3. Tick on the back page, the Health Services to whom you are applying and to whom the assessment is to reach.
4. Your Referee will send the completed Referee Form directly to the Hospital/s nominated by you on page 2.
5. **DO NOT USE this form for COMPUTER MATCHING POSITIONS.**

Applicant's Details

Name: _____

Position(s) Applying For: _____

(i.e. HMO3/Registrar, and Speciality/Stream e.g. surgical/ED/ICU)

Current Hospital: _____

Referee's Details (completed by Applicant)

Title & Name: _____

Position Held: _____

Hospital: _____

Phone: _____

INSTRUCTIONS TO REFEREE:

1. **Complete** the details below, rating the applicant according to the criteria by ticking the appropriate box, mindful of the ability expected at the applicant's particular level of training.
2. **Retain the original** assessment until the end of the year (in the event of miss faxing or additional requests).
3. **Fax/E-mail a copy** of the **FRONT PAGE ONLY** to the Health Services nominated by the Applicant on page 3.

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Provide an overall comment regarding the candidate:

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Please tick (✓) the appropriate areas.	Requires substantial assistance (5% of population)	Requires further development	Performance just adequate	Consistent with level of appointment	Performance better than expected	Performance exceptional (5% of population)	N/A Unable to assess
CLINICAL COMPETENCY							
Knowledge base. Demonstrates adequate knowledge of basic and clinical sciences.							
Clinical skills. Elicits and records accurate, complete history and clinical examination findings							
Clinical judgement / Decision making. Organises, synthesises and acts appropriately on information; applies sound knowledge.							
Self-awareness. Recognises limits of own skills & knowledge, and actively seeks feedback & assistance to continuously improve.							
Procedural skills. Performs procedures competently							
Research and presentation skills. Standard of research, publications and presentation skills.							
Provide an overall comment regarding the clinical competency of the candidate:							
VERBAL & WRITTEN COMMUNICATION SKILLS							
Colleagues, patients and /or family. Interacts effectively, respectfully and sensitively toward colleagues, patients and families / carers.							
Verbal and written. Conveys clear and timely information to colleagues and patients and maintains comprehensive and accurate records.							
Provide an overall comment regarding the communication skills of the candidate:							

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Please tick (✓) the appropriate areas.	Requires substantial assistance (5% of population)	Requires further development	Performance just adequate	Consistent with level of appointment	Performance better than expected	Performance exceptional	N/A Unable to assess



						(5% of population)	
PERSONAL AND PROFESSIONAL CONDUCT							
Professional responsibility. Demonstrates ethical behaviours and professional values including integrity, reliability, honesty, compassion, empathy and respect for all patients, society and the profession.							
Insight. Aware of professional and personal boundaries.							
Initiative. Ability to exercise appropriate initiative.							
Teaching. Proactive in teaching other healthcare professionals, patients and/or care providers.							
Education and Training. Proactive in taking advantage of learning opportunities and commitment to professional development.							
Time management skills. Is punctual and organises and prioritises tasks effectively.							
Teamwork and colleagues Maintains positive relationships. Works with and contributes effectively in a team.							
Provide an overall comment regarding the conduct of the candidate:							
Overall rating of candidate in relation to their cohort.							

Signature of Referee: _____